

Minutes of the Otamatea High School Board of Trustees SPECIAL meeting held on
Wednesday 4 March, 2020

VENUE: Otamatea High School

DATE: Wednesday 4 March, 2020

TIME 10.30am

VENUE: Administration Meeting Room

PRESENT: L. Smart, R. Clothier-Simmonds, G. Jenkins, K. van Harlingen, B. Weber and N. Cotching.

IN ATTENDANCE: N. Donaldson

APOLOGIES: P. Kenyon and R. Bull

“That the apologies be accepted.”

Moved: L. Smart

CARRIED

The meeting moved into Non-Public Business. (10.30am)

MOTION:

“That in terms of the Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this part of the meeting because the Board wishes to discuss a matter relating to students and/or staff members and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9 (2)(a) of the Official Information Act, 1982.”

Moved: L. Smart

CARRIED

All in favour

The meeting moved out of non-public business (12 noon)

MOTION:

“That the meeting move out of non-public business.”

Moved: L. Smart

CARRIED

All in favour

MOTION:

“That the decisions made in non-public business be confirmed.”

Moved: L. Smart

CARRIED

All in favour

Coronavirus

The Board had a discussion around the schools preparedness for a pandemic, specifically an outbreak of coronavirus. Principal assured board that pandemic plan is in place and will be followed, along with advice from MOE and MOH.

The Principal to place note in Te Panui seeking information from school community (both students and teachers) around travel plans over the next few months, so that SLT can be aware and plan accordingly.

International Student program

The Board approved proposed letter to be placed in Te Panui this week around the closure of the International Student program.

Meeting closed: 12.09pm

Chairperson

Signed: _____

Date: _____

Principal

Signed: _____

Date: _____